

STU College of Law
16401 NW 37th Ave
Miami Gardens, FL 33054



Student Bar Association
SBA Email: SBA@stu.edu
Phone: (305) 623-2362

SBA REIMBURSEMENT REQUEST FORM 2024-2025

Note: This form is to be used only for disbursement of funds for events or activities with prior approval by the SBA. The SBA has the authority to deny the allocation of funds for any activities or events that do not comply with SBA policies or budget. After completion, this form must be email to SBA at SBA@stu.edu

Name or brief description of organization’s event or activity:

Requesting Student Org: _____ **Requesting Member:** _____

Date of Request: _____ **Amount to be Reimbursed (\$):** _____

Payable to: _____ **Payee’s email:** _____

Is the receipt attached? (Y/N): _____ **If no, why?** _____

Name of Organization President: _____

Print Name

Signature

Name of Organization Treasurer: _____

Print Name

Signature

FOR SBA USE ONLY

Note: Leave this portion blank as it is only to be filled out by the SBA President and SBA Treasurer. Approval or denial will be communicated shortly after SBA has had a chance to review the request.

_____ **Approved** _____ **Denied** | **Reason:** _____

SBA President: _____ **Date:** _____

Camila Sanchez

SBA Treasurer: _____ **Date:** _____

Ernesto Leo